

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS**

**BOARD MEETING MINUTES
April 6, 2006**

DATE: April 6, 2006

LOCATION: Central Conference Room
122 Northern Ave.,
Gardiner, Maine

TIME SCHEDULED: 9:00 a.m.

TIME CALLED TO ORDER: 9:13 a.m.

TIME ADJOURNED: 2:40 p.m.

MEMBERS PRESENT:

William Bisson, Architect
Robert Armitage, Architect
Janet Hansen, Architect
Claire Hunt, Public Member
Terrence DeWan, Landscape Architect
R. Michael Pullen, Architect
Melvin Braverman, Public Member
Cinderella Norris, Architect
Lori White, Interior Designer

MEMBERS ABSENT:

OTHERS PRESENT:

Robert Perkins, A.A.G.
Kim Baker-Stetson, Licensing Clerk
Susan Greenlaw, Board Clerk

CALL TO ORDER

The meeting was called to order by William Bisson at 9:13 a.m.

AGENDA MODIFICATIONS

OLD BUSINESS

Action on Minutes of January 17, 2006 Meeting

A motion was made by Janet Hansen to approve the minutes of the January 17, 2006 meeting as written; seconded by Terry DeWan. Unanimous.

Action on Tabled Applications/Items

NEW BUSINESS

Review/Discuss Draft Rules

Jeff Frankel, Staff Attorney, reviewed draft rules with the Board.

Administrator's Report

Nothing to report.

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Complaint Officer's Report

A motion was made by Janet Hansen to confirm that using the title "architectural designer" violates 32 M.R.S.A. § 220(1)(A); seconded by Claire Hunt. Unanimous.

#2005-ARC-2011: A motion was made by Claire Hunt to request that the AG's office pursue requiring the individual to change his title; seconded by Terry DeWan. Bisson, Braverman, DeWan, Hansen, Hunt, Norris, Pullen, and White voted in the affirmative; Armitage abstained. Motion carried.

A motion was made by Claire Hunt that a letter of information be written outlining the procedure for action under the direct supervision of a professional in any subsequent projects. The letter is to be copied to the engineer and architect involved as well as the Board of Professional Engineers; seconded by Terry DeWan. Bisson, Braverman, DeWan, Hansen, Hunt, Norris, Pullen, and White voted in the affirmative; Armitage abstained. Motion carried.

#2005-ARC-2420: William Bisson recused and left the room. A motion was made by Claire Hunt to request that the AG's office pursue requiring the individual to change his title and to write a letter indicating that based on the facts of this submission the work he did is incidental to engineering, however, the work should have gone back through the engineer to be printed and sealed by the engineer to be considered incidental to engineering; seconded by Lori White. Braverman, DeWan, Hansen, Hunt, Norris, Pullen, and White voted in the affirmative; none opposed; Armitage abstained. Motion carried.

A motion was made by Terry DeWan to have AAG Perkins contact Verizon to discuss the issue of the use of the term architectural as an adjective to describe designers and to indicate to them that this may be misleading; seconded by Claire Hunt. Unanimous.

Interviews

NAME	QUALIFICATION	LICENSE TYPE	ACTION
Susan Dinion	Reciprocity with MA	Architect	Approved for license by reciprocity. Motion: White Second: Norris Unanimous.
James "Jessie" Thompson	IDP Exam (ARE)	Architect	Approved for exam. Motion: Pullen Second: DeWan Unanimous.
Philip McGuire	NO IDP Exam (ARE)	Architect	Tabled pending additional information. Motion: Pullen Second: DeWan Unanimous.

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Matthew Phillips	Exam (LARE)	Landscape Architect	DeWan recused and left the room. Approved for exam. Motion: Norris Second: White Unanimous.
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Correspondence

2006 NCARB Annual Meeting and Conference: A motion was made by Lori White to authorize out of state travel for William Bisson to attend the NCARB 87th Annual Meeting and Conference scheduled for June 21-24, 2006 in Cincinnati, Ohio; seconded by Cinderella Norris. Unanimous.

E-mail from Tennessee Board – Title Act: Will respond indicating that the Board does not have the authority to pursue unlicensed practice.

NCARB Fast Facts – February 17, 2006: Provided for informational purposes.

NCARB Board of Directors Meeting Report: Provided for informational purposes.

NCARB Steps to Certification: Provided for informational purposes.

NCIDQ Letter – January 31, 2006: Provided for informational purposes.

Request from George Sayre-Smith: Requested telephonic interview. A motion was made by Robert Armitage to deny his request based upon the Board's rules; seconded by Terrence DeWan. Armitage, Bisson, DeWan, Norris, and Pullen voted in the affirmative; White opposed. Motion carried.

Review and Action on Applications

Application with disclosed discipline: A motion was made by Lori White to approve for licensure; seconded by Cinderella Norris. Unanimous.

Next Meeting Scheduled for May 16, 2006

OTHER BUSINESS

A motion was made by Robert Armitage to support NCIDQ national certification; seconded by Cinderella Norris. Unanimous.

ADJOURN

Being no further business, the meeting adjourned at 2:40 p.m.